



Akula Elitnaurvik  
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## **Akula Advisory School Board Discipline Matrix Adopted FY18**

Education thrives when parents, students, teachers, administration, and the community work together toward common goals. Discipline is an integral component of education that works best when everyone involved knows exactly what to expect.

All schools within the Lower Kuskokwim School District follow the District Wide Discipline Guide. Individual schools shall adopt site discipline plans with input from students, staff and community members, which meet the district discipline guidelines.

It is important to note that for every right there is a matching responsibility. For example, one student right is, “A free and appropriate public school education.” The matching responsibility is to, “Know and follow all school rules and procedures.”

The following Discipline Matrix was developed by the elected Advisory School Board of Akula Elitnaurvik during the 2017-18 school year and is in alignment with the Lower Kuskokwim School District Discipline Guidelines.

It is understood that Administrators may use discretion in applying consequences due to individual circumstances.

For the purpose of discipline at Akula Elitnaurvik, it is acceptable for parents to attend classes with their student in lieu of suspensions when appropriate.

<b>VIOLATION</b>	<b>FIRST OFFENSE</b>	<b>SECOND OFFENSE</b>	<b>THIRD OFFENSE</b>
<b>GROUP 1 – Acts of Misconduct</b>			
Loitering	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Teacher-Student- conference</li> </ul>	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Teacher-Student-Parent/Guardian conference</li> </ul>	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Teacher-Student-Parent/Guardian-Resource Person- Admin conference</li> <li>• 1 day In-School Suspension</li> </ul>
Academic Dishonesty	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Teacher-Student- conference</li> <li>• Redo assignment</li> </ul>	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Teacher-Student-Parent/Guardian conference</li> <li>• Redo assignment</li> </ul>	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Teacher-Student-Parent/Guardian-Resource Person- Admin conference</li> <li>• Redo assignment</li> <li>• 1 day In-School Suspension</li> </ul>
Persistent Tardiness	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Teacher-Student- conference</li> </ul>	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Teacher-Student-Parent/Guardian conference</li> </ul>	<ul style="list-style-type: none"> <li>• Parent/Guardian/Guardian informed</li> <li>• Teacher-Student-Parent/Guardian-Resource Person- Admin conference</li> <li>• 1 day In-School Suspension</li> </ul>
<b>VIOLATION</b>	<b>FIRST OFFENSE</b>	<b>SECOND OFFENSE</b>	<b>THIRD OFFENSE</b>
<b>GROUP 2 – Acts of Misconduct</b>			
Tobacco	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Teacher-Student-Parent/Guardian-Resource Person- Admin conference</li> <li>• 1 day In-School Suspension</li> <li>• Report to ASAA (if student is an athlete)</li> <li>• Referral to counseling (ICWA, CPT, LKSD Social Worker) for tobacco cessation</li> </ul>	<ul style="list-style-type: none"> <li>• Parent/Guardian-Student conference with Admin</li> <li>• 1-3 day Out-of-School Suspension</li> <li>• Report to ASAA (if student is an athlete)</li> <li>• Referral to counseling (ICWA, CPT, LKSD Social Worker) for tobacco cessation</li> <li>• Written referral to Kasigluk Tribal Court / Kasigluk Traditional Council</li> <li>• Notify Law Enforcement</li> </ul>	<ul style="list-style-type: none"> <li>• Parent/Guardian-Student conference with Admin</li> <li>• 3-5 day Out-of-School-Suspension</li> <li>• Report to ASAA (if student is an athlete)</li> <li>• Referral to counseling (ICWA, CPT, LKSD Social Worker) for tobacco cessation</li> <li>• Written referral to Kasigluk Tribal Court/Kasigluk Traditional Council</li> <li>• Notify Law Enforcement</li> </ul>

Leaving School without Permission	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Teacher-Student-conference</li> </ul>	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Teacher-Student-Parent/Guardian-conference</li> </ul>	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Teacher-Student-Parent/Guardian-Resource Person- Admin conference</li> <li>• 1 day In-School Suspension</li> <li>• Possible 1-3 days Out-of-School Suspension</li> </ul>
Failure to Abide by School Rules (Cell Phones)	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Teacher-Student-conference</li> </ul>	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Teacher-Student-Parent/Guardian conference</li> </ul>	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Teacher-Student-Parent/Guardian-Resource Person- Admin conference</li> <li>• 1 day In-School Suspension</li> <li>• Possible 1-3 days Out-of-School Suspension</li> </ul>
<b>VIOLATION</b>	<b>FIRST OFFENSE</b>	<b>SECOND OFFENSE</b>	<b>THIRD OFFENSE</b>
<b>GROUP 3 – Acts of Misconduct</b>			
Defiance of School Authority	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Teacher-Student-Parent/Guardian-Resource Person- Admin conference</li> <li>• Possible 1 day In-School-Suspension</li> <li>• Referral to counseling (ICWA, CPT, LKSD Social Worker)</li> </ul>	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Parent/Guardian conference with Admin</li> <li>• 1 day Out-of-School Suspension</li> <li>• Referral to counseling (ICWA, CPT, LKSD Social Worker)</li> </ul>	<ul style="list-style-type: none"> <li>• Parent/Guardian conference with Admin</li> <li>• 1-3 day Out-of-School-Suspension</li> <li>• Referral to counseling (ICWA, CPT, LKSD Social Worker)</li> <li>• Written referral to Kasigluk Tribal Court/Kasigluk Traditional Council</li> </ul>
Profanity, Swearing, and/or Vulgarity Aimed at Another	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Teacher-Student-Parent/Guardian-Resource Person- Admin conference</li> <li>• Possible 1 day In-School-Suspension</li> <li>• Referral to counseling (ICWA, CPT, LKSD Social Worker)</li> </ul>	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Parent/Guardian conference with Admin</li> <li>• 1 day Out-of-School Suspension</li> <li>• Referral to counseling (ICWA, CPT, LKSD Social Worker)</li> </ul>	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Parent/Guardian conference with Admin</li> <li>• 1-3 day Out-of-School-Suspension</li> <li>• Referral to counseling (ICWA, CPT, LKSD Social Worker)</li> <li>• Written referral to Kasigluk Tribal Court/Kasigluk Traditional Council</li> </ul>

Ongoing Disruptive Behavior	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Teacher-Student-Parent/Guardian-Resource Person- Admin conference</li> <li>• Possible 1 day In-School-Suspension</li> <li>• Referral to counseling (ICWA, CPT, LKSD Social Worker)</li> </ul>	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Parent/Guardian conference with Admin</li> <li>• 1 day Out-of-School Suspension</li> <li>• Referral to counseling (ICWA, CPT, LKSD Social Worker)</li> </ul>	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Parent/Guardian conference with Admin</li> <li>• 1-3 day Out-of-School-Suspension</li> <li>• Referral to counseling (ICWA, CPT, LKSD Social Worker)</li> <li>• Written referral to Kasigluk Tribal Court/Kasigluk Traditional Council</li> </ul>
<b>VIOLATION</b>	<b>FIRST OFFENSE</b>	<b>SECOND OFFENSE</b>	<b>THIRD OFFENSE</b>
<b>GROUP 4 – Acts of Misconduct</b>			
Unsafe Act/ Action (Potential for harm to self or others including false alarms)	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Teacher-Student-Parent/Guardian-Resource Person- Admin conference</li> <li>• Referral to counseling (ICWA, CPT, LKSD Social Worker)</li> <li>• Possible referral to Law Enforcement</li> </ul>	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Parent/Guardian conference with Admin</li> <li>• 1 day In-School Suspension</li> <li>• Referral to counseling (ICWA, CPT, LKSD Social Worker)</li> <li>• Possible referral to Law Enforcement</li> </ul>	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Parent/Guardian conference with Admin</li> <li>• 1-3 day Out-Of-School-Suspension</li> <li>• Referral to counseling (ICWA, CPT, LKSD Social Worker)</li> <li>• Written referral to Kasigluk Tribal Court/Kasigluk Traditional Council</li> <li>• Possible referral to Law Enforcement</li> <li>• Possible Disciplinary Reassignment</li> </ul>
Damage Due to Misbehavior and/or Vandalism	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Teacher-Student-Parent/Guardian-Resource Person- Admin conference</li> <li>• Repay cost of repair/replacement</li> <li>• Referral to counseling (ICWA, CPT, LKSD Social Worker)</li> </ul>	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Parent/Guardian conference with Admin</li> <li>• Repay cost of repair/replacement</li> <li>• 1 day In-School Suspension</li> <li>• Referral to counseling (ICWA, CPT, LKSD Social Worker)</li> <li>• Notify Law Enforcement</li> </ul>	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Parent/Guardian conference with Admin</li> <li>• Repay cost of repair/replacement</li> <li>• Referral to counseling (ICWA, CPT, LKSD Social Worker)</li> <li>• Written referral to Kasigluk Tribal Court/Kasigluk</li> </ul>

			<p>Traditional Council</p> <ul style="list-style-type: none"> <li>• Notify Law Enforcement</li> <li>• 1-3 day Out-Of-School-Suspension</li> <li>• Possible 4-5 day suspension (depending on severity and/or reoccurrence)</li> <li>• Possible 10 day emergency suspension with referral to Superintendent (depending on severity and/or reoccurrence)</li> <li>• Possible Disciplinary Reassignment</li> </ul>
Threat of Harm/ Harassment	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Teacher-Student-Parent/Guardian-Resource Person- Admin conference</li> <li>• Referral to counseling (ICWA, CPT, LKSD Social Worker)</li> <li>• Possible 1-5 day suspension (depending on severity and/or reoccurrence)</li> <li>• Possible 10 day emergency suspension with referral to Superintendent (depending on severity and/or reoccurrence)</li> <li>• Written referral to Kasigluk Tribal Court/Kasigluk Traditional Council</li> <li>• Possible report to LKSD Safety Officer</li> <li>• Possible report to Law Enforcement</li> <li>• Possible Disciplinary Reassignment</li> </ul>		
<b>VIOLATION</b>	<b>FIRST OFFENSE</b>	<b>SECOND OFFENSE</b>	<b>THIRD OFFENSE</b>
<b>GROUP 5 – Acts of Misconduct</b>			
Theft/Burglary Breaking and Entering	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Teacher-Student-Parent/Guardian-Resource Person- Admin conference</li> <li>• Referral to counseling (ICWA, CPT, LKSD Social Worker)</li> <li>• 1-5 day suspension (depending on severity and/or reoccurrence)</li> <li>• Possible 10 day emergency suspension or expulsion with referral to Superintendent (depending on severity and/or reoccurrence)</li> <li>• Written referral to Kasigluk Tribal Court/Kasigluk Traditional Council (depending on severity and/or reoccurrence)</li> <li>• Report to LKSD Safety Officer (depending on severity and/or reoccurrence)</li> <li>• Report to Law Enforcement (depending on severity and/or reoccurrence)</li> <li>• Possible Disciplinary Reassignment</li> </ul>		

<b>Fighting/Assault</b>	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Teacher-Student-Parent/Guardian-Resource Person- Admin conference</li> <li>• Referral to counseling (ICWA, CPT, LKSD Social Worker)</li> <li>• 1-5 day suspension (depending on severity and/or reoccurrence)</li> <li>• Possible 10 day emergency suspension or expulsion with referral to Superintendent (depending on severity and/or reoccurrence)</li> <li>• Written referral to Kasigluk Tribal Court/Kasigluk Traditional Council (depending on severity and/or reoccurrence)</li> <li>• Report to LKSD Safety Officer (depending on severity and/or reoccurrence)</li> <li>• Report to Law Enforcement (depending on severity and/or reoccurrence)</li> <li>• Possible Disciplinary Reassignment</li> </ul>
<b>Illegal Drugs/Alcohol</b>	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Teacher-Student-Parent/Guardian-Resource Person- Admin conference</li> <li>• Referral to counseling (ICWA, CPT, LKSD Social Worker)</li> <li>• 5-10 day Out-of-School-Suspension</li> <li>• Possible 10 day emergency suspension or expulsion with referral to Superintendent (depending on severity and/or reoccurrence)</li> <li>• Written referral to Kasigluk Tribal Court/Kasigluk Traditional Council</li> <li>• Report to ASAA (if student is an athlete)</li> <li>• Report to LKSD Safety Officer</li> <li>• Report to Law Enforcement</li> <li>• Possible Disciplinary Reassignment</li> </ul>
<b>Dangerous Instruments</b>	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Teacher-Student-Parent/Guardian-Resource Person- Admin conference</li> <li>• Referral to counseling (ICWA, CPT, LKSD Social Worker)</li> <li>• 1-5 day suspension (depending on severity and/or reoccurrence)</li> <li>• Possible 10 day emergency suspension with referral to Superintendent (depending on severity and/or reoccurrence)</li> <li>• Written referral to Kasigluk Tribal Court/Kasigluk Traditional Council (depending on severity and/or reoccurrence)</li> <li>• Report to LKSD Safety Officer (depending on severity and/or reoccurrence)</li> <li>• Report to Law Enforcement (depending on severity and/or reoccurrence)</li> <li>• Possible Disciplinary Reassignment</li> </ul>

VIOLATION	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE
<b>GROUP 6 – Acts of Misconduct</b>			
Robbery or Extortion with a weapon	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Teacher-Student-Parent/Guardian-Resource Person- Admin conference</li> <li>• 10 day emergency suspension or expulsion with referral to Superintendent</li> <li>• Referral to counseling (ICWA, CPT, LKSD Social Worker)</li> <li>• Written referral to Kasigluk Tribal Court/Kasigluk Traditional Council</li> <li>• Referral to LKSD Safety Officer</li> <li>• Report to Law Enforcement</li> <li>• Possible Disciplinary Reassignment</li> </ul>		
Weapons, Dangerous Instrument, Firearms, or Replicas	<ul style="list-style-type: none"> <li>• Parent/Guardian informed</li> <li>• Teacher-Student-Parent/Guardian-Resource Person- Admin conference</li> <li>• 10 day emergency suspension or expulsion with referral to Superintendent</li> <li>• Referral to counseling (ICWA, CPT, LKSD Social Worker)</li> <li>• Written referral to Kasigluk Tribal Court/Kasigluk Traditional Council</li> <li>• Referral to LKSD Safety Officer</li> <li>• Report to Law Enforcement</li> <li>• Possible Disciplinary Reassignment</li> </ul>		
<p>The following terms are clarified as follows:</p> <ul style="list-style-type: none"> <li>• <b>Teacher-Student Conference:</b> The teacher discusses the situation with the student and then work with the student to develop positive behavior. During this step, teachers and students correct and prevent many problems.</li> <li>• <b>Teacher-Student-Parent-Resource Person-Admin Conference:</b> Everyone involved works together to develop a solution to the problem. The conference often results in a behavior agreement, which outlines specific rewards and consequences designed to change the student’s behavior.</li> <li>• <b>In-School-Suspension:</b> The student remains in school but does not attend classes. Counselor or other resource person provides student with conduct guidelines and course studies. All privileges/Extra-Curricular Activities are suspended.</li> <li>• <b>Out-of-School-Suspension:</b> The student remains out of school for a short-term, from a fraction of one day to ten school days duration. The student is not allowed to participate in school activities or be on school campus.</li> <li>• <b>Long-Term-Suspension/Expulsion:</b> The student will be removed from school for 11 days or more to a maximum of one school year. This requires Superintendent approval and a formal due process hearing including written notification of charges.</li> <li>• <b>Disciplinary Reassignment:</b> The student may be transferred to another room or alternative location or school for a specified period of time. Subject to review by a school or district multi-disciplinary team or superintendent/designee.</li> <li>• <b>Alternative School Placement:</b> Alternative schools address the educational needs of student who are re-enrolling in school and those referred by a multi-disciplinary team or Superintendent/designee due to severe disruptive behavior. They use low teacher-student ratios, comprehensive support services, behavioral interventions, and a specialized curriculum, as well as career training and employment opportunities.</li> </ul>			